



## Professional Staff

Just as we recruit talented attorneys, we also seek and reward talented professional support staff. Our support staff is critical to client service efforts, and the service we provide our clients is critical to the life of our firm. Knowing this, we want to make the lives of the people who work here better. We want you to love your job; we want you to be enthusiastic about coming to work every day. Burr & Forman is recognized across the Southeast by various publications as a “Best Place to Work” and “Healthiest Employer.”

Burr & Forman is a large firm, but we work hard to keep a small firm mindset. Burr is an energetic and engaging place to be, and is fulfilling on many levels. Here, you’ll get a chance to make a difference for our clients and for the community in which you live. Each year, the firm sets aside a week to honor the efforts of our staff. Staff Appreciation Week often includes a catered breakfast, an afternoon desert and coffee bar, gift cards, and a catered lunch.

If Burr & Forman sounds like the kind of place where you could thrive, review our current openings and apply a position for which you feel qualified.

[See Burr & Forman’s Diversity Statement & Equal Employment Opportunity Policy.](#)

### Diversity Statement

Burr & Forman LLP is committed to recruiting, hiring, developing, and promoting lawyers and staff without regard to age, color, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, or veteran status.

We recognize that our ability to serve our clients is strengthened by establishing a diverse workforce in which differences are accepted and valued on an inclusive basis. Within diverse teams lies a wealth of knowledge, talents, and perspectives that enriches the firm’s culture and enhances what we do for our clients.

We aim to foster a collaborative work environment where everyone is treated with mutual respect, trust and understanding, and where everyone has a fair opportunity to maximize their potential.

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## Equal Employment Opportunity Policy

Burr & Forman LLP is an Equal Employment Opportunity Employer. It is the policy of Burr & Forman LLP to provide equal employment opportunities to qualified applicants and/or employees without regard to age, race, color, religion, sex, national origin, military and protected veteran status, sexual orientation, gender identity or expression, transgender status, sex stereotyping, or disability.

It is the policy of Burr & Forman LLP to seek, employ, and advance in employment the best qualified persons, and to administer these activities in a manner that will not discriminate against an individual with a disability who, with or without reasonable accommodation, can perform the essential functions of a position desired or held; or against an individual on the basis of a known disability of an individual with whom the qualified individual has a known relationship.

Burr & Forman is committed to providing reasonable accommodations to individuals with disabilities. If you need a reasonable accommodation for any part of the employment process because of a medical condition or disability, please contact our Employment Administrator at (205) 458-5490 and let us know the nature of your request.

## Professional Staff Benefits

Below is a sampling of the many benefits available to our employees.

- Health, Dental Plan, and Vision Insurance
- Free mental health and wellness services
- Health Savings Account (HSA)
- Free biometric screenings, health coaching and wellness programs
- 401(k) retirement plan, employer contributions and access to free unbiased individual investment advice
- Life, short-term and long-term disability insurance
- Dependent Care Flexible Spending Account
- Paid vacation, sick leave and holidays
- Employee referral bonus program
- Tuition reimbursement

The Transparency in Coverage Rule requires group health plans and health insurance issuers to provide information on in-network provider negotiated rates and historical out-of-network provider allowed amounts in machine-readable files that can be used by third parties, such as researchers and application developers. The machine readable files are available [here](#).

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## Career Development

Burr & Forman is deeply committed to the training and development of its professionals. Continuing legal education, in-house training seminars, and the firm's tuition reimbursement program provides our attorneys and staff with opportunities for career enhancement.