

Please note: All applications should be submitted by **April 30, 2020** via email to James P. Roberts, jroberts@burr.com. You may, however, mail a hard copy of your application to James P. Roberts at 420 20th St. North, Suite 3400, Birmingham, AL 35203. Please remember to complete all sections of the application and send it along with your transcript, resume, and answers to the essay questions (#5-7 on this form). Please also verify that your letter of recommendation has been emailed or mailed directly to James P. Roberts. **To the extent information is contained in your resume, you do not need to repeat it in section 4.** Thank you for your interest!

**1. Contact Information**

Name (Last, First, Middle):		Date:	
Present street address:		City:	State: Zip:
Home phone:	Other phone:	E-mail address:	
Expected date of college graduation:			

**2. Education**

List the schools and/or educational organizations you have attended, beginning with your most recent:

Name of School or Organization	Location	Dates Attended	Years Completed

**3. Coursework**

Provide a copy of your transcript as an attachment. Please include courses you will have completed by summer of 2020 (unofficial transcripts are fine).

**4. Previous Internships and Employment**

Provide a list of previous employers. Please include all paid and unpaid positions in the order they occurred. Please continue list on separate sheet of paper. If possible, please obtain a letter of recommendation from at least one previous supervisors.

Internship or Employer	Address	Dates of Employment	Position Held
1. Name:	Address:		Title:
Duties performed:			Contact as reference (Y/N)
2. Name:	Address:		Title:
Duties performed:			Contact as reference (Y/N)

## **5. Career Goals**

On a separate page, please describe 1) your career goals, 2) why you are interested in Burr & Forman's 2020 Summer Diversity Pre-Law Program, 3) what interests you most about the legal system, and 4) what interests you most about our firm.

## **6. Contribution to Diversity**

The Burr & Forman, LLP 2020 Summer Diversity Pre-Law Program is a pipeline program facilitated by Burr & Forman, LLP's Diversity Committee. The program is intended to increase the number of both diverse candidates as well as champions for diversity in the legal field. On a separate page, please describe 1) the importance of diversity, 2) how you, either now, or in the past, have contribute(d) to and/or support(ed) diversity.

## **7. Educational Benefit**

On a separate page, please indicate what you believe the educational benefit of this opportunity will be. List any requirements of your educational organization (for example: complete a paper, work 60 hours on a specific project, complete an assignment).

## **8. Availability**

The Burr & Forman, LLP 2020 Summer Diversity Pre-Law Program will likely begin on Monday, June 15, 2020 and end on Friday, July 17, 2020. If you are not able to attend the full program, please indicate the dates, days and times you are **not** available:

## **9. References**

Please make sure you have answered Y (Yes) or N (No) to whether we can contact your former employer(s) in section 4. In addition, please include at least one letter of recommendation from a teacher or former supervisor.

## **10. Application Verification**

**THIS FORM IS NOT VALID WITHOUT YOUR SIGNATURE. PLEASE READ BEFORE SIGNING: The statements above are true to the best of my knowledge.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**BURR & FORMAN LLP IS AN EQUAL OPPORTUNITY EMPLOYER**

The Burr & Forman, LLP 2020 Summer Diversity Pre-Law Program Application is Due April 30, 2020  
Burr & Forman's Diversity Committee will review all applications and may conduct phone interviews with potential candidates following review.